

01.03.2000

## **Test Procedure**

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### **1 Placement of orders**

Any orders have to be made in writing to:

ika-Institut für Kraftfahrwesen Aachen  
RWTH Aachen  
Attention: Dipl.-Ing. Schumacher  
Steinbachstr. 10

D-52074 Aachen  
fax: + 49-241-88 88 147

The order must include:

- a) 3 original samples of the Safety Cups to be tested
- b) an original strip of 30 cm length to fix the Safety Cups
- c) a detailed drawing with all
  - dimensions
  - tolerances
  - material characteristics
  - surface treatment

All dimensions shall be given according to ISO – standards. Additionally, the order must include the full name and address of the supplier including phone and fax number and the name of the supplier's contact person.

In order to avoid customs fees, each delivery of Safety Cups must be declared a "test samples without any value and not for sale". Any shipment made to ika must be free of any charges for ika. Otherwise the delivery of test parts will be rejected.

### **2 Payment**

Any payments have to be made to

RWTH Aachen  
Sparkasse Aachen, (bank code 390 500 00)  
account no. 18

If the supplier has its residence in the Federal Republic of Germany, VAT has to be added to the amount to be charged. Therefore the test fee will be

	€	700,--
VAT 16%	€	112,--
total	€	812,--

In this case, the booking reference no. 414110.90 has to be added to the payment.

If the supplier has no residence in the Federal Republic of Germany, the booking reference no. 414110.80 has to be added to the payment.

Please Note: Without the booking reference number, no payment can be accepted and no test will be performed.

### 3 Performance of Tests

ika will check the function of the samples and the technical fulfilment of the requirements (as enclosed) within two months after delivery of samples and reception of test fee payment. **Note: The Safety Cup samples will not be returned after completion of tests.**

### 4 Homologation of Safety Cups

If the test samples fulfil all the requirements, they will be approved by the FEI. In any case, FEI and the suppliers will be informed about the test result as soon as possible, but within four weeks after completion of all tests for the latest. In case of approval of the Safety Cups by FEI the supplier to pay an approval fee of CHF 500,-- to the bank account of

FEI – Federation Equestre Internationale  
Avenue Mon – Repos 24, P.O. Box 157  
CH – 1000 Lausanne 5

UBS SA  
CH – Lausanne  
Account no. 243 - GO – 518.709.0

After reception of the approval fee, ika will issue a Certificate of Approval. This certificate will be sent both to the FEI and to the supplier. The certificate testifies that that Safety Cups did fulfil the requirements as listed in the attachment. However, the certificate will not give any liability regarding the product durability and it does not assure a protection against any damages that may occur when the Safety Cups are in use.

Consequently, ika shall be liable solely for intentional and culpable negligent acts. Liability shall be confined to the amount of the contractual sum. ika shall accept no liability for damages resulting from the use of the Safety Cups tested.

## **5 Correspondence**

The supplier will give copies of any correspondence to

Capt. John Roche  
Manager Jumping Department  
Federation Equestre Internationale  
Avenue Mon – Repos 24, P.O. Box 157  
CH – 1000 Lausanne 5