



HOW TO FILL IN FENCE DESCRIPTION FORMS

- The object is to provide a description of each fence element to be jumped on each cross-country course. This will be entered into the database so we are able to analyse their influence and usage
- If a fence element has more than one option or a “black flag” alternative the different routes should be identified using coloured markers on the fence
- Using the sheet of fence drawings provided, each element of each fence must be given a Type (e.g. A, B, C,) and a Category (e.g. (1), (2), (3),). You should use the category nearest to the fence profile in most cases; the category (0) is only available if you have a fence in any fence type that it is **impossible** to fit into any of the categories offered. **If you use category (0) please elaborate in the remarks column**
- **For 2007 there is a new column entitled “Associated with Water”, this is to help us identify fences related to water more easily**
- Fill in one line on the form for each option at each element of every fence
- Fill the columns in as described over the page
- ALL DIMENSIONS TO BE IN METRIC

Conversion table to help you:

3 yards (9ft)	2.7m	10 yards (30ft)	9.1m	17 yards (51ft)	15.5m
4 yards (12ft)	3.6m	11 yards (33ft)	10.0m	18 yards (54ft)	16.4m
5 yards (15ft)	4.5m	12 yards (36ft)	10.9m	19 yards (57ft)	17.3m
6 yards (18ft)	5.5m	13 yards (39ft)	11.8m	20 yards (60ft)	18.2m
7 yards (21ft)	6.4m	14 yards (42ft)	12.7m	21 yards (63ft)	19.1m
8 yards (24ft)	7.3m	15 yards (45ft)	13.6m	22 yards (66ft)	20.0m
9 yards (27ft)	8.2m	16 yards (48ft)	14.5m		

PLEASE ENTER INFORMATION ONTO FORMS AS
INSTRUCTED BELOW

Fence no. & element	Note number and letter as on fence.
Type of fence (coded)	Note type and Category using sheet of drawings provided e.g. A1, E4, etc.
Route (red/blue etc)	Note the colour of the plastic marker on this element if applicable.
Frangible	Enter "Y" for yes or "N" for no.
Portable	Enter "Y" for yes or "N" for no.
Height	Note height of element in metric.
Top Spread	Note if applicable in metric.
Base Spread	Note if applicable in metric.
Jumpable Width	Note in metric exact measurement for fences less than 3m and to the nearest 10cm for wider.
Distance to next fence	Note in metric only if element is related to the next one (within 20m). (Use table overleaf to help).
Take off out of water	Enter "Y" for yes or "N" for no.
Landing into water	Enter "Y" for yes or "N" for no.
Associated with water	New for 2007. Enter "Y" for yes if fence is 20m or less before or after water or "N" for no.
Approach up/level/down	Enter "U" for up "L" for level or "D" for down.
Landing up/level/down	Enter "U" for up "L" for level or "D" for down. If drop note height of drop in remarks column.
Take Off Rail	Enter "Y" if rail or flowers etc. present "N" if not.
Off bend left/ right	Enter "L" for left "R" for right or "N" for no.
Remarks	For any further information you think might be relevant e.g. roof over the top, bullfinch, seat, flower box etc.